

WORKFORCE ADMINISTRATION

Time and Attendance



A built-in, robust time and attendance solution that's ready to go in iSolved

iSolved Time takes the hassle out of collecting, tracking and reporting time.

If you're using a third-party solution to manage your time and attendance, you need to see what a difference iSolved Time can make. It's fully native to iSolved, which means no more exporting, importing or duplicate data entry. All of your time-tracking needs are managed right within iSolved. Here are just a few of the benefits of this solution:

- Graphical calendar time card
- Can drag, move, copy and change time
- Easy allocation of hours
- Daily, weekly or pay-period view
- Time card alerts
- Single screen view with hours totals and earning codes
- Mobile punch GPS data
- Only set up data once as everything is from one data source
- See earnings codes on check stubs
- Rules driven approach to earning codes (don't have to maintain earning code mapping from time to payroll)
- Easy payroll closing at the click of a button in just minutes
- Jump to any pay period
- Simple, fast and efficient

Features:

Time card

- Hours entry
- Punch entry
- Labor allocation
- Self-service punching
- Crossing midnight boundaries
- View absences
- Verification
- Alerts
- Mobile punch GPS data

Time management

- Meal and break
- Rounding
- Overtime and premiums

Time and attendance reports

- Time card report
- Policy group eligibility
- Clock eligibility report
- Absences/time off requests export
- Verification report
- Alerts report
- Hours detail export
- Punch detail report
- Time card payroll processing

iSolved® Time and Attendance is a part of the **Insperty® Workforce Administration™** solution. Our comprehensive human capital management solution integrates your workforce management processes – payroll, HR administration, benefits and time tracking – with a level of service and attention that comes from more than 30 years in the industry.



Frank McCollough
Human Capital Solutions Consultant

Three CityPlace Drive
Suite 1000
St. Louis, MO 63141
insperity.com

[314-692-5248](tel:3146925248) office
800-575-2686 ext.6925248
800-542-0641 fax
314-223-6315 mobile
frank.mccollough@insperity.com